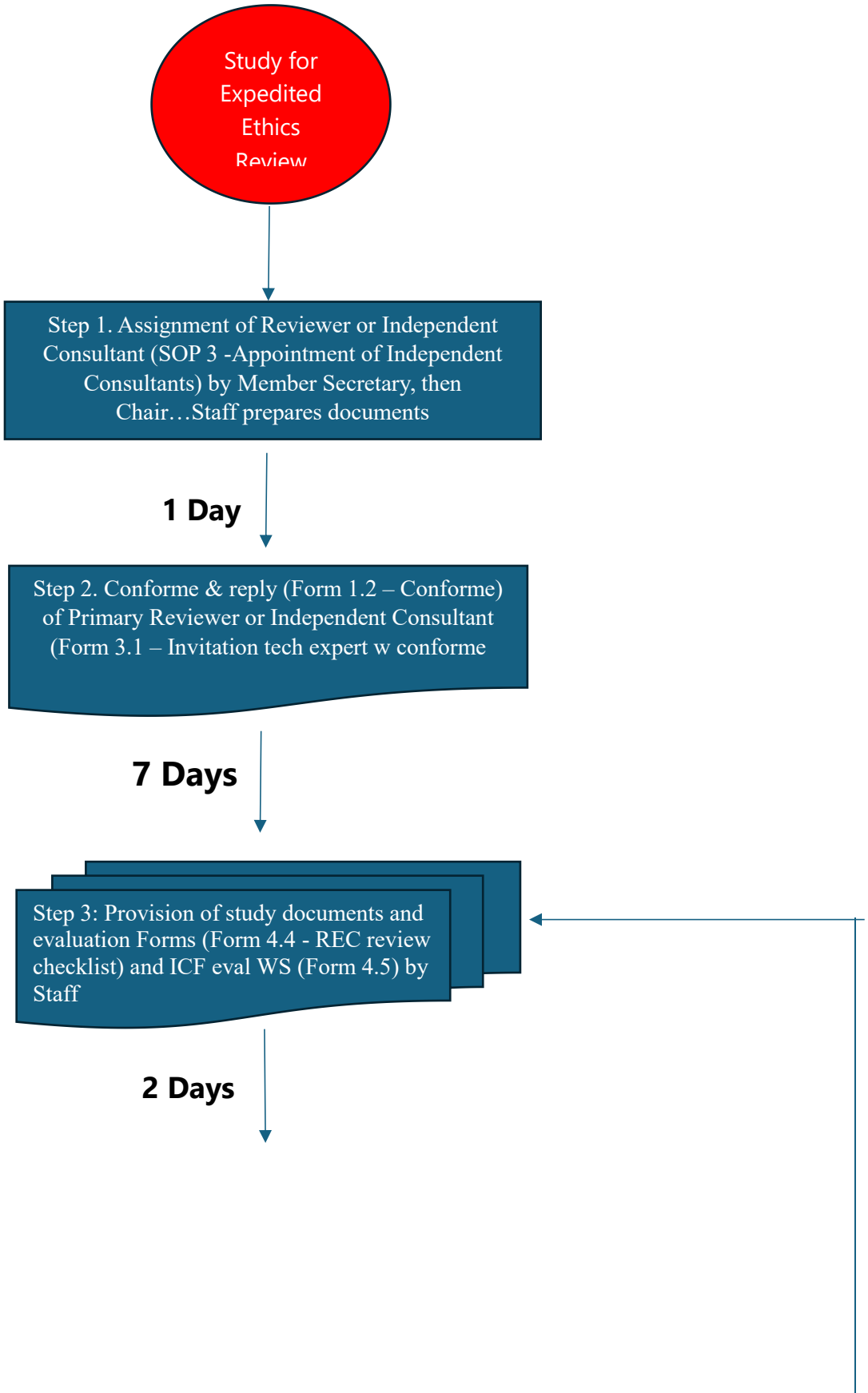
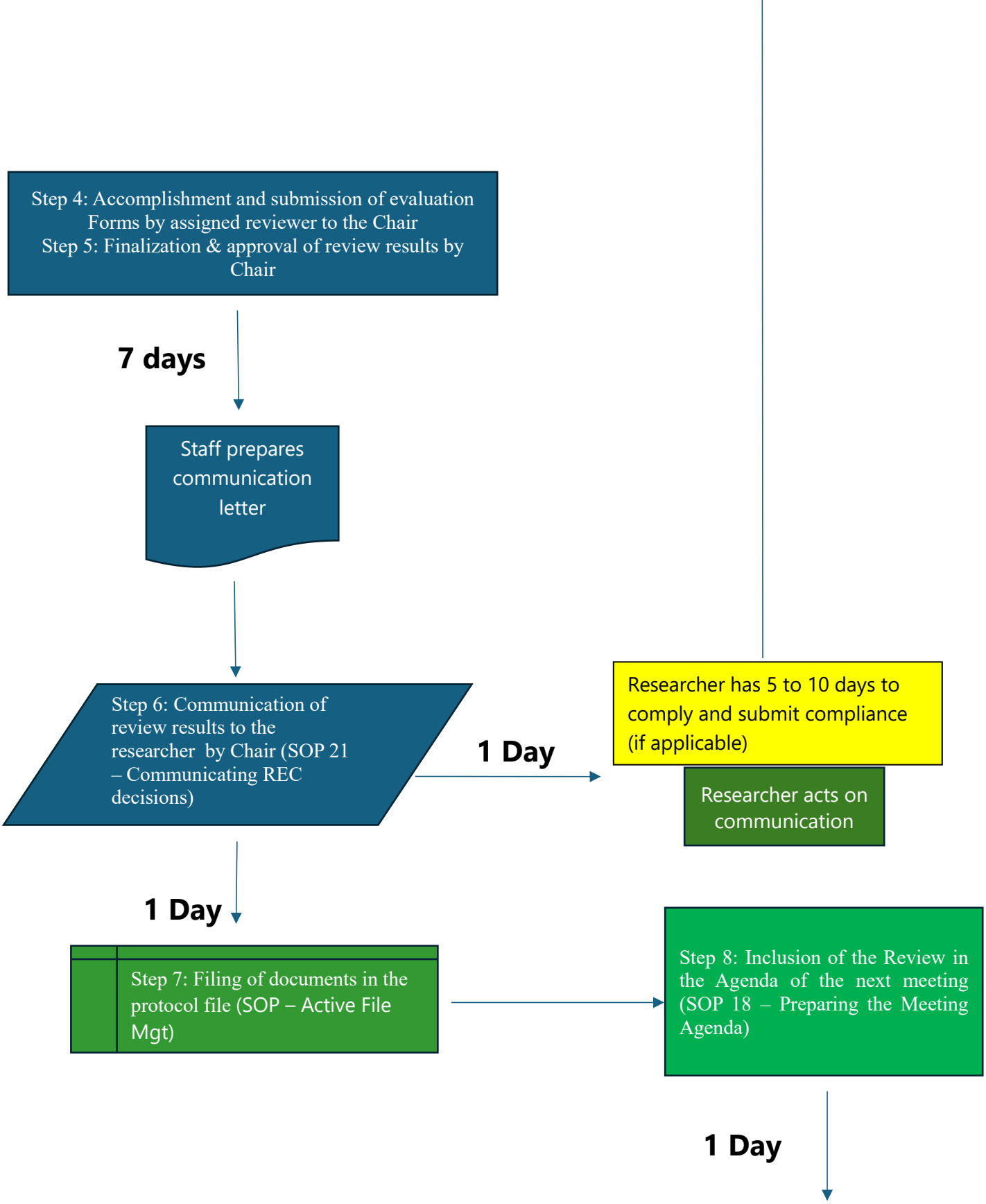
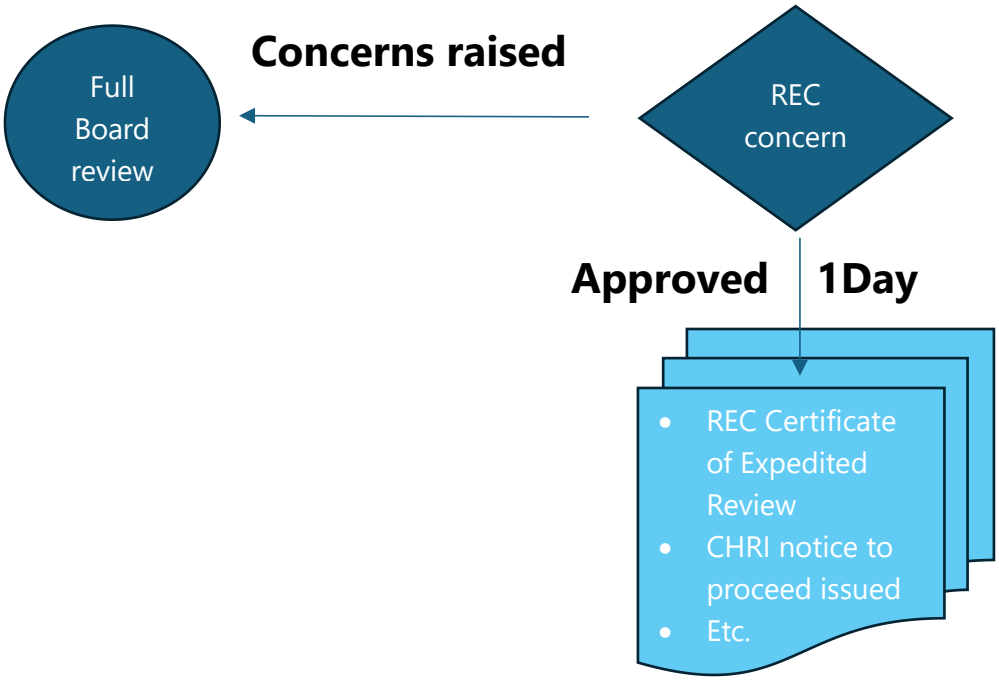
Flowchart of REC Procedures

SOP No. 5: Expedited Review (21 days)




Step 4: Accomplishment and submission of evaluation Forms by assigned reviewer to the Chair
Step 5: Finalization & approval of review results by Chair
7 days
Staff prepares communication letter
Step 6: Communication of review results to the researcher by Chair (SOP 21 – Communicating REC decisions)
1 Day
Researcher has 5 to 10 days to comply and submit compliance (if applicable)
Researcher acts on communication
1 Day
Step 7: Filing of documents in the protocol file (SOP – Active File Mgt)
Step 8: Inclusion of the Review in the Agenda of the next meeting (SOP 18 – Preparing the Meeting Agenda)
1 Day


Full Board review
Concerns raised
REC concern
Approved
1Day
REC Certificate of Expedited Review
CHRI notice to proceed issued
Etc.